



PAYMENT POLICY

Term definition

ARGOS Gymnastics defines a term as a minimum of 8 weeks. This means we guarantee 8 classes per term, and your term fees cover 8 classes per term. Term fees will only be reduced if there are less than 8 weeks in that term.

Recreation classes (GFA)

Payment will be required prior to the first class of term. You will not be guaranteed a space in any class until you have paid. Invoices will not be created for recreation classes. Payment plans are only accepted by prior arrangement and must be renewed each term. Payments need to be made weekly or fortnightly and can be arranged by contacting ARGOS on office@argosgymsport.co.nz

Competition Classes

Invoices will be created for all competitive classes. Payment required by the due date on the invoice. 60 days' notice of cancellation of gymnastics coaching is required. You can elect to stop coaching earlier, but charges still apply during the 60 day notice period (unless notice of cancellation falls outside of term dates).

Family Invoices

Families with children in both competition and recreation classes can request invoices for all members. Payment will be required by the due date on the invoice.

Payment Methods

Payments may be made by cash, eftpos, credit card, or direct credit. Part payments may be made upon request to the Centre Manager (all part payments must be completed before the next term commences).

Refund/Credits

No refunds will be given after 3 working days before the commencement of term. Refunds/credits will incur a \$15 administration fee. A credit may only be issued for injury or severe sickness during the term that prevents attendance for 3 or more consecutive weeks. A medical certificate is required to be produced within 7 days of injury/illness before a credit will be considered. A missed class due to a public holiday will not receive a refund, credit or make up class. Refunds/Credits are at the discretion of the Centre Manager.

Discounts

If you enrol in 2 or more classes (individually or as a family) you will receive a discount of 7% off the lesser invoice.

Non payment

Membership may be suspended for non-payment. This means exclusion from training and competitions if term fees have not been paid and no arrangement has been made with Centre Management. Debts past 90 days due may be passed to a commercial debt recovery agency and any collection costs will be added to the outstanding amount due.

Change of Classes

Any voluntary change of class during the term will incur a \$15 processing fee. There are two exceptions:

- Gymnasts moving into competitive squad by invitation
- Cancellation of a class due to insufficient numbers of gymnasts. In this case, we may offer you another class, or refund for unattended classes if the alternative class is not suitable.

"Make Up" Classes

ARGOS Gymnastics is under no obligation to make up classes when a child is absent, when training falls on a public holiday or competition day. Make up classes are to be taken the following week and will only be allowed if a parent has informed us on the day that their child will be absent from class. Makeup classes can only be redeemed in a class where there is space available.

Voluntary Withdrawal

There will be no refund/credit of fees if a member decides not to continue to the end of term.

Family Holidays

Inability to attend due to holidays being taken during scheduled class times will not entitle the family to a refund or credit at any time.

Holiday Programme

No Refunds will be given 24 hours prior to the class. \$10 admin fee will be charged for any cancellations.